

## SKF Requirements

Requirements	Details
SKF - Invoice with Purchase Order	SKF Purchase Order number / Reference to agreement (in case of contract based matching)
SKF - Invoice with Purchase Order	Delivery note /Dispatch note number
SKF - Invoice without Purchase Order	SKF internal identification number (GADD ID) or correctly spelled full name of the SKF contact person (first name, last name in this order, no handwriting remarks)
SKF - Credit or Debit Note	Reference to previous invoice

## Legal Requirements

Requirements	Details
Legal	Invoice type (invoice, credit note, debit note)
Legal	Invoice number
Legal	Invoice date
Legal	Supplier name and legal address
Legal	SKF buying company name and legal address
Legal	VAT number of the supplier (within Europe)
Legal	VAT number of the SKF buying company (within Europe)
Legal	Agreed invoicing currency
Legal	Total invoice amount
Legal	Total invoice amount excluding VAT
Legal	VAT amount per VAT rate applied
Legal	Description of goods/service provided
Legal	Invoiced quantity and unit of measure
Legal	VAT amounts in home (national) currency