

Registration information

How to register

In the USA:

Simply complete the registration form and send it to the Reliability Maintenance Institute.

By phone: Toll free 866-753-7378

8 a.m. – 5 p.m., Monday – Friday, EST

By fax: 800-856-1475

24 hours, 7 days a week.

By mail: SKF Reliability Maintenance Institute

Attn: Training Coordinator

890 Forty Foot Road

P.O. Box 332

Kulpsville, PA 19443

E-mail: rmiusa@skf.com

In Canada:

By phone: 416-299-2877

By fax: 416-299-5091

24 hours, 7 days a week.

By mail: Reliability Maintenance Institute

Attn: Sylvie Giroux

40 Executive Court,

Scarborough, Ontario M1S 4N4

E-mail: training@skf.com

Baker Instrument Company:

By phone: 970-282-1200

800-752-8272

By mail: Baker Instrument Company

4812 McMurry Avenue

Fort Collins, CO 80525

On-line: bakerinst.com

Payment options

Credit card:

Complete credit card information on the registration form and forward to RMI.

Purchase order:

A copy of a purchase order is required. Send P.O. with registration form to RMI.

Check:

In the USA, company checks should be made payable to "SKF USA Inc."

In Canada, company checks should be made payable to "SKF Canada Limited". For Motor Reliability Training, company checks should be made payable to "Baker Instrument Company"

Course locations and start times

In the USA:

RMI has three full-time training centers:

- Kulpsville, PA (Philadelphia area)
SKF USA Inc. Headquarters
- San Diego, CA
SKF Reliability Systems
Includes a tour of the condition monitoring design/manufacturing facility.
- Elgin, IL (Chicago area)
SKF Sealing Solutions
Includes a tour of the seals manufacturing facility.

Classes start at 8:00 a.m. and include a continental breakfast at 7:30 a.m. unless otherwise noted. Most classes end at 5:00 p.m. but may vary with length of class.

In Canada:

RMI Canada has one full time training center in Toronto, ON. There are also classes held in Montreal, PQ. for French language courses.

Classes start at 8:30 a.m. and usually include a continental breakfast at 8:00 a.m. unless otherwise noted. Most classes end at 4:30pm but may be changed depending on the course.

At Baker Instrument Company:

Classes start at 8:00 a.m. and end at 4 p.m. Some days include group dinners or other activities after hours which usually begin at 6 p.m.

Transportation to and from the hotel is provided each day. Pick up time is usually 7:45 am each day. Please meet in the lobby of the hotel.

Hotel accommodations and most meals are included in the tuition for Motor Reliability Training only.

See page 6 for details on Baker Instrument Company Motor Reliability Training.

Why early enrollment is important

Space – Many classes fill quickly, so early enrollment secures your seat in the classroom.

Course materials – Course materials such as manuals or computers must be ordered ahead of time. Registering early assures room and adequate materials for all students.

If you need to enroll on short notice – Please contact RMI Customer Service to verify if the class you wish to attend is still open before sending in the registration form and payment.

Cancellations

If you cannot attend the class for which you are registered, your registration will be transferred to the next time the course is scheduled. No refunds will be issued.

Disclaimer

While great care was taken to assure brochure content accuracy, RMI is not responsible for any errors or omissions. Information listed in this catalog is subject to revision without advance notice. Class dates and locations are subject to change.

For more information

In the USA:

www.skfusa.com/rmi

View course descriptions, locations, dates, and print out a registration form.

In Canada:

www.skf.ca/rmi

View course descriptions, locations, dates, and print out a registration form.

For Baker Instrument Company:

bakerinst.com

View course descriptions, locations, dates, and print out a registration form.

Passports

All citizens of the United States, Canada and Mexico, are now required to present a valid passport when entering and leaving the United States, Canada and Mexico at any airport and/or border crossing. This includes children of any age, including children of Legal Permanent Residents who are United States citizens.

Travelers who have not applied for U.S. passports should plan 12 to 16 weeks for standard passport processing and three to six weeks for expedited processing.

United States

For information on obtaining a U.S. passport, visit the US Department of State web site at: http://travel.state.gov/passport/passport_1738.html

Canada

For information on obtaining a Canadian passport, visit the Passport Canada web site at: <http://www.ppt.gc.ca/can/index.aspx?lang=e>

Course registration form

Reliability Maintenance Institute® course registration form

Name _____

Company _____ Title _____

Address _____

City _____ State/Province _____ Zip/Postal Code _____

Telephone number (work) _____ Fax number _____

E-mail address _____

Course title _____ Date _____ Location _____

Course title _____ Date _____ Location _____

Do not enroll me at this time, but keep me advised of new courses.

Payment options:

Company PO# _____

Visa MasterCard American Express Name on Card _____

(SKF Canada Limited only accepts Visa)

Credit card number _____ Expiration date _____ Signature _____

Please fill out one form per attendee